

EPISODE 268

Start Strong: Your First 3 Cycles Of Classroom Visits



INSTRUCTIONAL
LEADERSHIP SHOW



Essential Question



How should I begin my classroom walkthroughs for the year?

The Sweet Spot



- If I don't build momentum right from the start, I may never get into classrooms consistently
- If I come on too strong, I may trigger resistance
- Balance action and restraint for sustainable impact



100% Support on Day 1

- Everyone is overwhelmed
- No one is open to feedback
- People expect support, not criticism

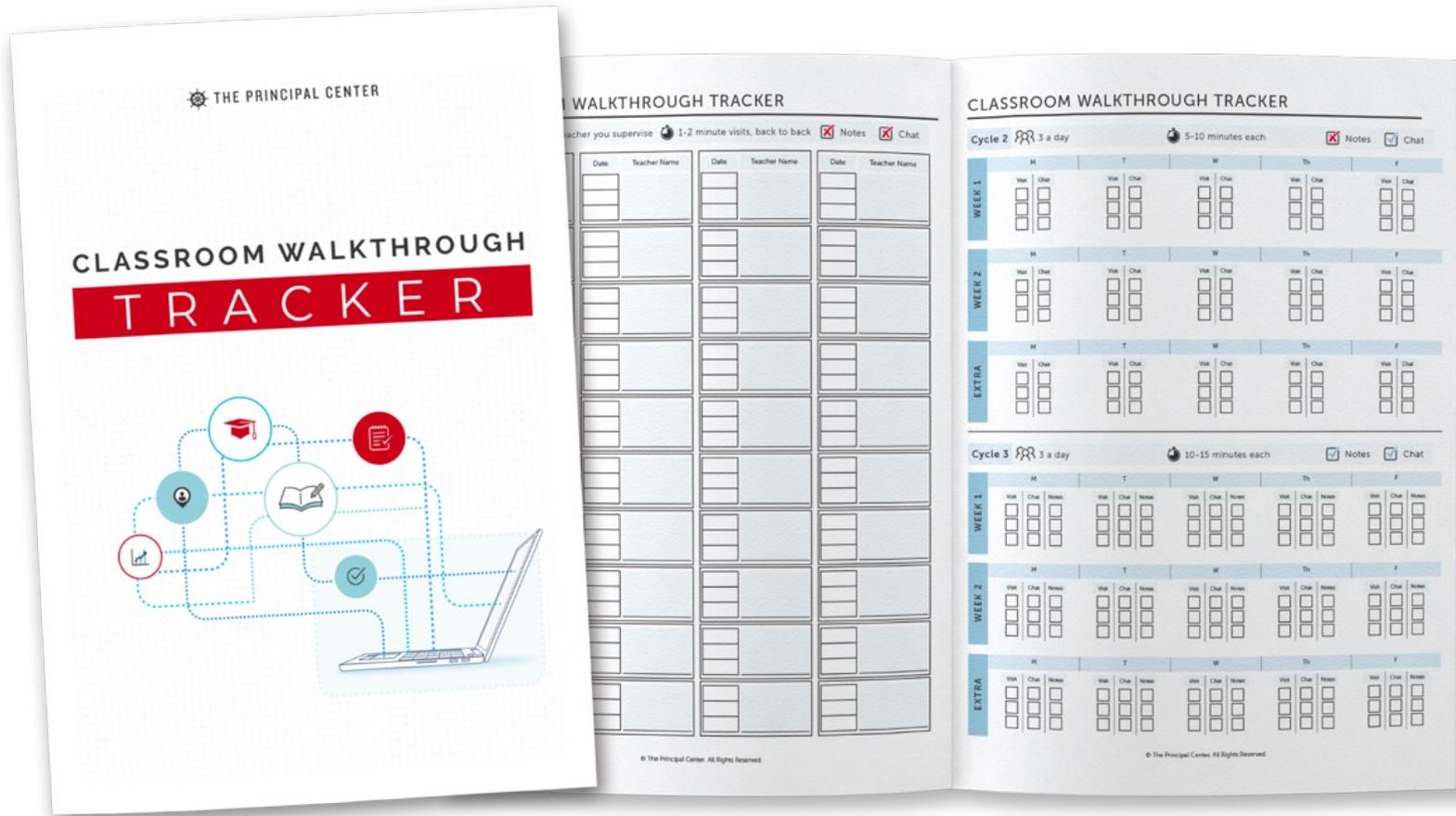


Be Present & Pleasant

- Smile and wave
- Offer practical support
- Don't be critical or offer suggestions
- File away any concerns for future action



Classroom Walkthrough Tracker



PrincipalCenter.com/tracker-pdf



Ramping Up Over 21 Days



- Day 1: Print Tracker & Complete Cycle 1
- Days 2-11: Complete Cycle 2 + Make Notecards
- Days 12-21: Complete Cycle 3 + Switch to Notecards

Cycle 1	Every teacher you supervise	1-2 minute visits, back to back	<input checked="" type="checkbox"/> Notes	<input checked="" type="checkbox"/> Chat
Cycle 2	3 a day	5-10 minutes each	<input checked="" type="checkbox"/> Notes	<input checked="" type="checkbox"/> Chat
Cycle 3	3 a day	10-15 minutes each	<input checked="" type="checkbox"/> Notes	<input checked="" type="checkbox"/> Chat

P. 1: Track by Teacher



Date	Teacher Name
8/22	Karen Smith
9/5	

Date	Teacher Name
8/22	Domingo Gutierrez
9/6	

1st cycle: write teacher name + date on p. 1

P. 2: Track by Date



Cycle 2:

Record date on p. 1 by teacher name + check daily boxes:

Cycle 2		3 a day		5-10 minutes each		Notes		Chat	
		M	T	W	Th	F			
WEEK 1	Visit	<input type="checkbox"/>	Visit	Chat					
	Chat	<input type="checkbox"/>							
		<input type="checkbox"/>							

P. 2: Track by Date



Cycle 3:

Record date on p. 1 by teacher name + check daily boxes:

Cycle 3		3 a day		10-15 minutes each			Notes		Chat						
WEEK 1	M			T			W			Th			F		
	Visit	Chat	Notes												
	<input type="checkbox"/>														
	<input type="checkbox"/>														

Ramping Up with 3 Cycles



Cycle 1	 Every teacher you supervise	 1-2 minute visits, back to back	<input checked="" type="checkbox"/> Notes	<input checked="" type="checkbox"/> Chat
Cycle 2	 3 a day	 5-10 minutes each	<input checked="" type="checkbox"/> Notes	<input checked="" type="checkbox"/> Chat
Cycle 3	 3 a day	 10-15 minutes each	<input checked="" type="checkbox"/> Notes	<input checked="" type="checkbox"/> Chat

3-Cycle Startup Plan



PrincipalCenter.com/3cycle-pdf



Notecards



TEACHER SCHEDULE & VISIT RECORD INDEX CARDS

Name		Room
Mr. Smith		117
Period/Subject	Date	Date
1- Alg 1a	10/17	
2- Alg 1b	11/2	
3- Geometry	9/22	1/8
4- Incl. Geo	11/16	x
5- Prep		
6- Alg. 2	10/5	1/17
7- Incl. Alg. 1	12/3	



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PrincipalCenter.com/notecards-pdf



Keep The Momentum Up



- The next day, start Cycle 2 with 3 visits/day
- Stay 5-10 minutes & pay closer attention
- Continue to be present & pleasant
- No notes, written feedback, or written questions
- Brief chat as necessary & convenient

Accountability



One Thousand

C  N V E R S A T I O N S

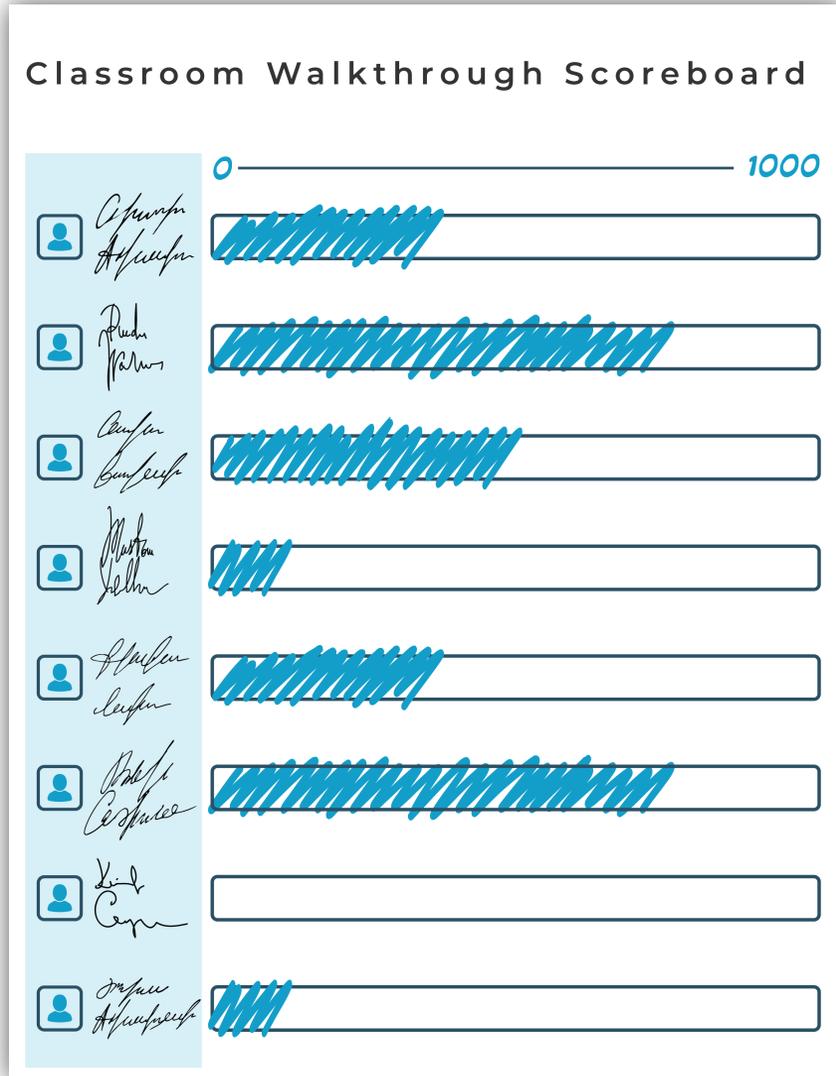


How It Works

- RSVP with one click
- Reply to Sunday email
- Scoreboard updated weekly
- Strive for 500/year



The Scoreboard



- Total classroom walkthroughs
- No denominator—no penalty for missing days

Dashboard.PrincipalCenter.com/Scoreboard



THE PRINCIPAL CENTER All Programs Customer Service

HOME / CLASSROOM WALKTHROUGH SCOREBOARD

Classroom Walkthrough Scoreboard

0 ————— 1000

<i>A. Brown</i>	
<i>R. Davis</i>	
<i>C. Green</i>	
<i>M. Hill</i>	
<i>H. King</i>	
<i>D. Lopez</i>	
<i>V. Moore</i>	

00:02 / 00:28

Ask A Question

How would you like to answer?

VIDEO AUDIO TEXT

👉 You can practice before sending

Welcome to the classroom walkthrough scoreboard.

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Repertoire Rapid Setup



- For each teacher: First Name, Last Name, Email
- Any format is fine
- Sample file: PrincipalCenter.com/repertoire-roster-csv
- Send to justin@principalcenter.com

REPERTOIRE^{ai}

