

EPISODE 284

Our Top Tools To Accelerate Your Admin Job Search



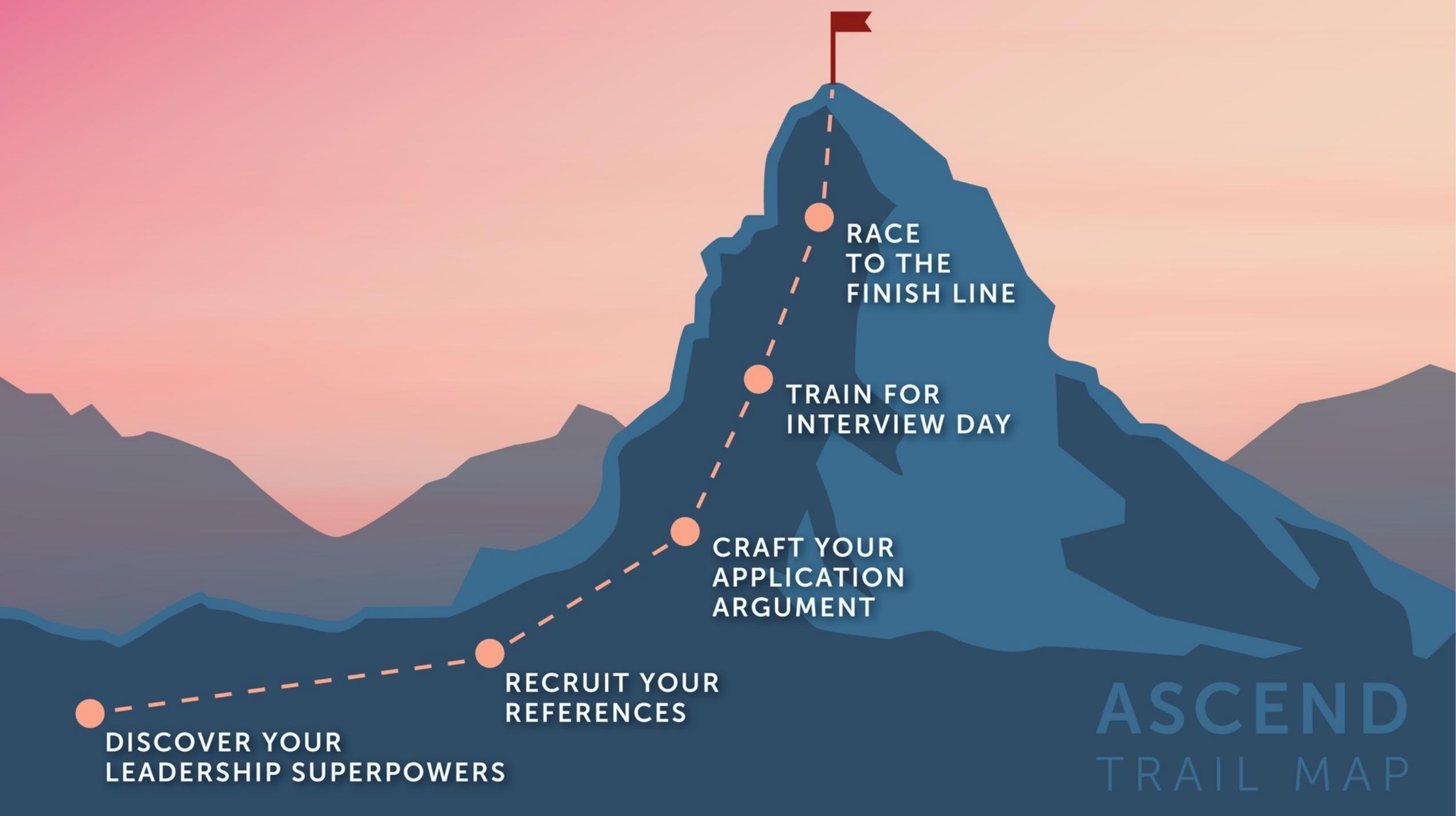
INSTRUCTIONAL
LEADERSHIP SHOW



Essential Question



How can I make the best use of the job search tools available to me as an Instructional Leadership Association member?



● DISCOVER YOUR
LEADERSHIP SUPERPOWERS

● RECRUIT YOUR
REFERENCES

● CRAFT YOUR
APPLICATION
ARGUMENT

● TRAIN FOR
INTERVIEW DAY

● RACE
TO THE
FINISH LINE

ASCEND
TRAIL MAP

Why Use the Tools?



- Focus your time on the right actions
- Get a head start vs. starting from scratch
- Maximize the impact of your efforts



COVER LETTER
GENERATOR

Cover Letter Generator



Edit Phrase Values [Close]

- My name is **Justin Baeder**, and I am writing to express interest in the **Principal** position at **Badger Hill Elementary**.
- My name is **Justin Baeder**. Enclosed you will find my résumé for your consideration for the **Principal** position at **Badger Hill Elementary**.
- My name is **Justin Baeder**, and I am interested in the **Principal** position at **Badger Hill Elementary**.
- My name is **Justin Baeder**, and I am excited to submit my application for the **Principal** position at **Badger Hill Elementary**.

Repertoire » System Templates or PrincipalCenter.com/r-clg



Templates



Dashboard.PrincipalCenter.com/ascend-starter-pack



Rapid Interview Prep Toolkit



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Job Search Diagnostic



ASCEND --- JOB SEARCH DIAGNOSTIC ---

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Job Search Diagnostic



00:04 / 00:12 [mute] [CC] [1x]

First, so we can prioritize—do you have an interview coming up in the next few days? x

- A No, no interviews scheduled >>
- B Yes, a few days away >>
- C Yes, in the next 48 hours >>
- D << Main Menu

If you have an interview coming

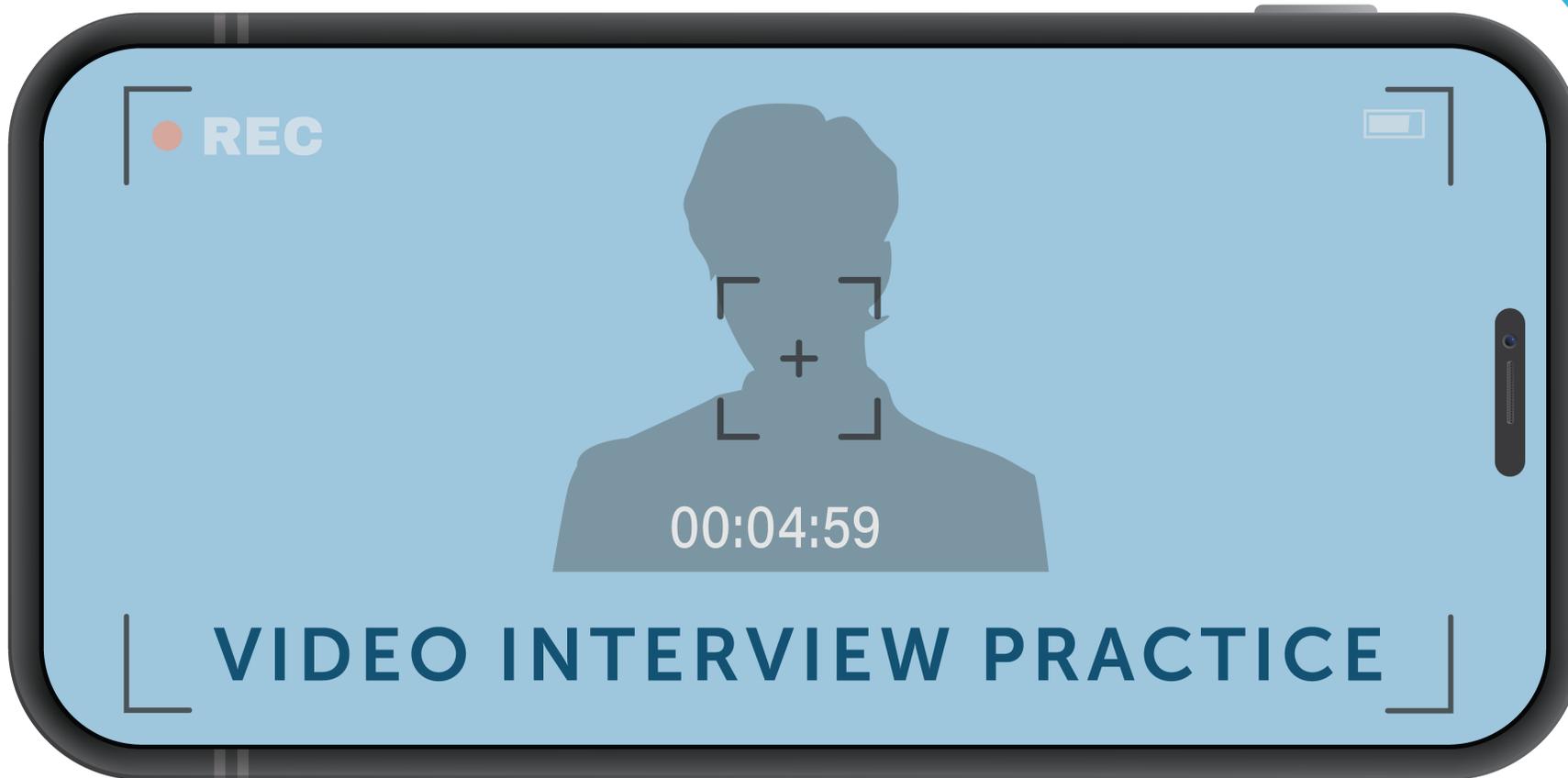
THE PRINCIPAL CENTER

A video player interface showing a man in a suit and bow tie against a brick wall background. The video has a red progress bar at the top. A question is displayed on the screen with four multiple-choice options. Option C is selected. A logo for "THE PRINCIPAL CENTER" is visible in the bottom left corner of the video frame.

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Video Interview Practice



Inside VIP



The screenshot shows the dashboard for "ASCEND VIP VIDEO INTERVIEW PRACTICE". At the top, there is a header with a video camera icon, the text "ASCEND VIP VIDEO INTERVIEW PRACTICE", and an illustration of a school building. Below the header is a grid of ten menu items, each with a right-pointing chevron:

ABOUT YOURSELF	MANAGING STAFF
YOUR ENTRY PLAN	STUDENTS
VISION FOR LEARNING	OPERATIONS
STAFF CULTURE	PARENTS & COMMUNITY
MANAGING CONFLICT	IMPROVEMENT

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Inside VIP



Menu: Tell us about your professional background, and why you are interested in becoming a school leader.

A Practice This Question >>

B See Justin's Tips for This Question >>

C See Others' Responses & Feedback >>

THE PRINCIPAL CENTER

A video player interface overlaid on a background image of four people in a meeting. The interface includes a play button in the center, three menu items (A, B, and C) with red circular icons and right-pointing arrows, and the logo for "THE PRINCIPAL CENTER" in the bottom left corner.

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VIP Sample Answers—Ascend Live



<p>ASCEND ((()))LIVE</p> <p>Justin Bader, PhD The Principal Center</p> <p>Q: Student Leadership</p>	<p>ASCEND ((()))LIVE</p> <p>Justin Bader, PhD The Principal Center</p> <p>Q: Special Needs</p>	<p>ASCEND ((()))LIVE</p> <p>Justin Bader, PhD The Principal Center</p> <p>Q: Student Diversity</p>
Episode #102—Q: Student Leadership	Episode #101—Q: Special Needs	Episode #100—Q: Student Diversity
<p>ASCEND ((()))LIVE</p> <p>Justin Bader, PhD The Principal Center</p> <p>Q: Improvement Example</p>	<p>ASCEND ((()))LIVE</p> <p>Justin Bader, PhD The Principal Center</p> <p>Q: Initiative Resistance</p>	<p>ASCEND ((()))LIVE</p> <p>Justin Bader, PhD The Principal Center</p> <p>Q: Classroom Management</p>
Episode #99—Q: Improvement Example	Episode #98—Q: Initiative Resistance	Episode #97—Q: Classroom Management

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Trail Map Tracker

A screenshot of the "Ascend Trail Map Tracker" dashboard. The dashboard is organized into five columns, each representing a step in a process:

- 1. Discover Your Leadership Superpowers:** Includes cards for "Ascend Leadership Journal", "Leadership Trajectory Narrative", and "Story & Example Portfolio".
- 2. Recruit Your References:** Includes cards for "Reference Recruitment Game Plan", "Script: How to Ask for a Draft Recommendation", "Script: How To Suggest Topics For Your Recommendation Letter Without Offending the Writer", "Script: What To Say If Your Boss Says You Aren't Ready", and "Potential References".
- 3. Craft Your Application Argument:** Includes cards for "Experience Matrix Résumé", "Perfect Fit Argument Cover Letter", "Recommendation Letters", and "Certifications/Transcripts".
- 4. Train for Interview Day:** Includes cards for "Video Interview Practice", "Video Interview Practice Rubric", and "52 PRACTICE INTERVIEW QUESTIONS".
- 5. Race to the Finish Line:** Includes cards for "Job Tracker Template: MS Principal", "District Watchlist: Anytown ISD", "VIP CHAMPION'S ROUTINE", "Champion's Routine", and "ASCEND JOB SEARCH DIAGNOSTIC".

Each card features a thumbnail image and a title. The dashboard also includes a top navigation bar with "Board" and "Filters" options, and a bottom bar with "Add a card" buttons.

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