

EPISODE 309

# Using ChatGPT & Other Writing Tools Discreetly & Authentically



INSTRUCTIONAL  
LEADERSHIP SHOW



# Essential Question



Why is it best to use writing tools like ChatGPT in discreet, non-detectable ways, and what are the best strategies for doing so?

# An Early Misstep



## THE VANDERBILT HUSTLER

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FEB 17, 2023

*The official student newspaper of Vanderbilt University since 1888*

### Peabody EDI Office responds to MSU shooting with email written using ChatGPT

The email stated at the bottom that it had been written using ChatGPT, an AI text generator.



# The Citation



In the wake of the Michigan shootings, let us come together as a community to reaffirm our commitment to caring for one another and promoting a culture of inclusivity on our campus. By doing so, we can honor the victims of this tragedy and work towards a safer, more compassionate future for all.

(Paraphrase from OpenAI's ChatGPT AI language model, personal communication, February 15, 2023).

Warmly,

[Redacted signature area]

*Peabody Administration Building, Room 217b*





# The Sincerity Issue



- Communications from a leader must come across as sincere
- There is no real way to tell whether someone means what they say in writing
- This has nothing to do with whether we actually write it
- Perception matters

# Writing Templates & A.I.



- Very useful for ensuring that all relevant issues are addressed
- Very useful for conveying the right tone
- However, if detected, they undermine trust

# Sound Like Yourself



School Grade Span \*

K-6

Writing Grade Level For Parents \*

4th

School Total Enrollment \*

801

Writing Style For Parents \*

calm, professional

# Detailed Prompts



Prompt Name \*

Parent Writing Prompt

Write the following to parents{, as [User Full Name], [User Job Title] at [User School Name] in [User District Name]. Use a [Writing Style For Parents] writing style plausible for a [User Age]-year-old [User Gender Adjective], and write at a [Writing Grade Level For Parents] grade level.} {Do not mention own age or gender in output}

# Top Tips for Authentic Writing



- Never send forms/app notifications instead of personal communication
- Revise for your voice/tone
- Experiment with prompt details
- Don't reuse writing if it doesn't fit the situation

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